

NATIONAL INSTITUTE FOR BIOTECHNOLOGY AND GENETIC ENGINEERING  
(NIBGE) FAISALABAD

Dated: \_\_\_\_\_

**Subject: Justification for the purchase of**

(Brief introduction of the required material in the first para)

The \_\_\_\_\_(material name)\_\_\_\_\_ is manufactured solely by M/s \_\_\_\_\_(manufacturer)\_\_\_\_\_ under special right of trade mark and is not available with any other firms possession except the aforesaid firm. M/s \_\_\_\_\_, \_\_\_\_\_(local firm) is the authorized distributor of M/s \_\_\_\_\_(manufacturer) products in Pakistan (Authorized Distribution Certificate attached).

(Justification para)

Therefore, the \_\_\_\_\_ is urgently required for the validation of standardization processes for plant protein purifications. We have received the quotation from M/S \_\_\_\_\_. The price for the items is quite reasonable. Therefore, approval may kindly be granted for the purchase of \_\_\_\_\_ on proprietary basis.

Name of Indenter  
Position and Division

Head of Division:

Director NIBGE:

NATIONAL INSTITUTE FOR BIOTECHNOLOGY AND GENETIC ENGINEERING  
(NIBGE) FAISALABAD

Dated: \_\_\_\_\_

**Subject: Procurement evaluation report**

**Please down load the procurement Evaluation Recommendation Proforma**

NATIONAL INSTITUTE FOR BIOTECHNOLOGY AND GENETIC ENGINEERING  
(NIBGE) FAISALABAD

Dated: \_\_\_\_\_

**Subject: Approval for the purchase of** \_\_\_\_\_

Same note as in Justification including the following line. Therefore, approval may kindly be granted for the purchase of \_\_\_\_\_ on proprietary basis.

Name of Indenter  
Position and Division

Head of Division:

Director NIBGE:

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Dated: \_\_\_\_\_

**Proprietary Certificate**

Certified that the item being procured is "Proprietary" in nature and is offered solely by M/S \_\_\_\_\_ (manufacturer) under special rights of possession, trade mark and these elements are not available with any other firms except the aforesaid firm. The description of \_\_\_\_\_ (material) \_\_\_\_\_ is given below. The quote from M/s \_\_\_\_\_ (local supplier), \_\_\_\_\_ dated \_\_\_\_\_ is attached herewith.

<u>Description</u>	<u>Cat No.</u>	<u>Quantity</u>	<u>Price in Pak Rupees</u>
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Total price:

Less \_\_\_\_\_ Special Discount if any

Total FOR NIBGE, Faisalabad value including taxes:       Rs.

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Position and Division

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NATIONAL INSTITUTE FOR BIOTECHNOLOGY AND GENETIC ENGINEERING  
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Dated: \_\_\_\_\_

**Reasonability of Rates**

It is certified that the quoted price of \_\_\_\_\_(material)\_\_\_\_\_ by \_\_\_\_ ( supplier providing quote) is quite reasonable. The reasonability of the price has also been verified. A supply order may kindly be issued to the aforesaid firm. Quotation dated \_\_\_\_\_ is attached.

Name of Indenter  
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Director NIBGE: